Family Volunteer Service Hours Policy

The success of Salem Lutheran Church and School's programs and activities is due in large part to the positive support and involvement of families. To encourage participation by all families, Salem is instituting a Family Volunteer Service Hours requirement for families of our enrolled students.

- All Salem families, Preschool 2 through 8th grade, are expected to participate.
- Families are required to volunteer for Church and School programs for a total of 10 adult hours per K-8 family & 5 adult hours per preschool family. Families with multiple students will follow the requirement based on their oldest child's enrollment.
- Families are encouraged to seek out opportunities to serve at the start of the school year and begin clocking hours as the year continues. All volunteer positions will require pre-coordination and sign ups are first come, first served.
- Anyone may work on behalf of a Salem Family, though workers must be high school age or older unless prior approval is given.
- All Volunteer Service Hours must be completed by the last day of the school year.
- Incomplete school service hours will result in an assessment of $20 per incomplete hour, maximum of $200.
- Assessments must be paid by June 1st. Re-enrollment, tuition assistance, release of grades and graduation will be forfeited if the service requirement or dollar penalties are not met. Any service hours completed after the last day of the school year apply to the following school year.
- It is the workers' responsibility to electronically complete the Salem Volunteer Hours Tracking Sheet in Google forms to receive credit for hours worked. Hours worked must be entered in the google forms document to be tracked.

Announcements for volunteer opportunities will be included periodically in the Wildcat Weekly Newsletter, sent via emails and on Salem School's website and social media pages.